

Community Area Partnership Agreement 2010/11:

Claim for running costs

Your Details:

Name:	
Partnership:	Corsham Community Area Network
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at 31 st October 2010:	£805.08

Details of Claim:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none"><i>Ongoing support at 75 hours per month to include CCAN, Steering Group and Transport Action Group. October 10 – March 11</i>	£4,500.00
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none"><i>Event planned for February/March possibly aimed at Business community(based on cost of previous events – room hire, publicity)</i>	£500.00
Advertising & promotion (inc websites): <ul style="list-style-type: none"><i>Launch of website, publicity pamphlet/newsletter</i>	£400.00
Plans, questionnaires, other printing costs: <ul style="list-style-type: none"><i>Update to Community Plan still planned.</i>	£400.00
Office expenses, consumables, etc.: <ul style="list-style-type: none"><i>Stationery, stamps, phone.</i>	£250.00
Other costs: <ul style="list-style-type: none"><i>Hall hire for Group meetings.</i>	£250.00
Total claim for second half year	£6,300 less £800 carried fwd = £5,500

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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I confirm that the costs claimed for here will be incurred by the Corsham Community Area Network in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for funding to be released.

Signed:

CCAN Coordinator
on behalf of the Corsham Community Area Network.

Date:

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,
Trowbridge BA14 8JN